



Owen J. Folsom, Inc.

Delivering Quality Construction Materials Since 1914

EMPLOYMENT APPLICATION

Personal Information		Date / /		Social Security Number - -	
Name					
		Last		First	
				Middle	
Present Address					
		Street / PO Box		City	
				State	
E-Mail Address					
Phone No: Home			Cell		
If related to anyone in our employ, state name (omit name of spouse)			Referred by		
Are you at least 18 years old? Y / N		Have you previously worked for Owen J. Folsom, Inc.? Y / N			
If yes when and doing what?					
License #		State		Class	
Endorsements/Restrictions					
Has your right to operate any class of motor vehicle been suspended or revoked? Y/N					
If yes please provide details					
Do you have a current CDL driver's physical? Y/N		If yes please provide a copy			
Education	Name and location of school	Years attended	Date graduated	Subjects studied	
High School					
College					
Trade, business or correspondence school					

Main Office
 (207) 827-3319
 P.O. Box 206
 Stillwater, ME 04489
 Info@ojf-inc.com

Old Town Concrete Plant
 (207) 827-7625
 299 Gilman Falls Avenue
 Old Town, ME 04468
 OldTownConcrete@ojf-inc.com

Hancock Concrete Plant
 (207) 667-5603
 4 Washington Jct.
 Hancock, ME 04640
 HancockConcrete@ojf-inc.com

Searsport Concrete Plant
 (207) 930-7625
 19 Dump Road
 Searsport, ME 04974
 SearsportConcrete@ojf-inc.com

Employment Desired

Please check positions applying for

- | | | |
|--|--|--|
| <input type="checkbox"/> Clerical | <input type="checkbox"/> Driver - Dump Truck | <input type="checkbox"/> Laborer |
| <input type="checkbox"/> Concrete Plant Operator | <input type="checkbox"/> Driver - Concrete Mixer Truck | <input type="checkbox"/> Mechanic |
| <input type="checkbox"/> Crushing Plant Operator | <input type="checkbox"/> Driver - Tractor Trailer | <input type="checkbox"/> Estimator |
| <input type="checkbox"/> Site Foreman | <input type="checkbox"/> Heavy Equipment Operator | <input type="checkbox"/> Project Manager |

Notes on your experiences performing the above trades

Desired Salary: \$

Availability

Employment with Owen J. Folsom, Inc. may require frequent overtime and Saturday work. Additionally some travel, night, call in and Sunday work may be needed. You must be willing to work as needed by Owen J. Folsom, Inc. and travel when and where needed.

Are you willing to work as outlined above? Y/N Do you have dependable transportation to work? Y/N

Former Employers (List below last four employers, starting with last one first.)

Are you currently employed? Y/N If yes where? _____

May we contact your current employer? Y/N When are you available to start work?

	Date month and year	Name and address of employer	Salary	Position	Reason for leaving
1	From				
	To				
2	From				
	To				
3	From				
	To				
4	From				
	To				

Skill Sets

Please check and indicate years of experience for the tasks and skill sets you have performed in the past and feel you are currently capable of performing.

Aggregates

- _____ Driver - Dump Truck
- _____ Driver – Dump Trailer
- _____ Driver – Flowboy Trailer
- _____ Operate Cone Crusher
- _____ Operate Jaw Crusher
- _____ Operate Screening Plant
- _____ Operate Wash Plant
- _____ Quality Control Testing

Concrete

- _____ Operate Concrete Plant
- _____ Quality Control Testing
- _____ Driver – Concrete Mixer Truck
- _____ Driver – Trailer Bulk Cement

Shop

- _____ Electrical
- _____ Engine – diesel
- _____ Engine – gas
- _____ Hydraulic
- _____ Light truck
- _____ Heavy truck

Shop

- _____ Plant
- _____ Small tools
- _____ Welding
- _____ Heavy equipment

Site Work

- _____ Backfill
- _____ Crew supervision (Size _____)
- _____ Driver – Dump Truck
- _____ Driver – Lowbed
- _____ Excavation – Foundations
- _____ Excavation – Mass
- _____ Excavation – Utility trench
- _____ Fine Grading
- _____ Grubbing
- _____ Landscaping
- _____ Layout – Laser – Pipe
- _____ Layout – Laser level
- _____ Layout – GPS
- _____ Layout – Total station
- _____ Layout – Transit

Site Work

- _____ Erosion control
- _____ Retaining wall installation
- _____ Precast installation
- _____ Quality control testing
- _____ Reading plans/specifications
- _____ Pipe installation – Fused
- _____ Pipe installation – Gravity
- _____ Pipe installation – Ductile iron

Heavy Equipment

- _____ Bulldozer
- _____ Excavator
- _____ Grader
- _____ Loader
- _____ Loader backhoe
- _____ Roller

Administrative

- _____ Clerical

Other

- _____ _____
- _____ _____

Background

Have you ever pleaded guilty or no contest to or been convicted of a crime? Y / N

Have you ever been disciplined, either orally or in writing, by any previous employer or supervisor? Y / N

Have you ever been discharged from a place of employment? Y / N

Have you ever been asked to resign from a place of employment? Y / N

Have you ever had any professional license or certification revoked or suspended? Y / N

Have you ever had a motor vehicle license or registration revoked or suspended? Y / N

If you have answered yes to any question above, please attach a separate page or page or pages with a complete explanation for each question to which you answered yes. Any explanation shall include a detailed description and the dates of the circumstances requiring you to answer yes.

PLEASE READ CAREFULLY BEFORE SIGNING

I certify that I have read and understand the contents of this application in its entirety. I further certify that the information I have provided in this application and in any attached pages is truthful and accurate based on my personal knowledge. I understand that any misstatement or concealment of facts may subject me to disqualification before hiring or dismissal after hiring.

I consent to Owen J. Folsom, Inc.'s verification of all information provided herein or herewith. Verification may include, without limitation, obtaining additional information and documents from the applicant or third parties, criminal conviction record checks and interviews of references, previous employers, supervisors and co-workers.

I authorize Owen J. Folsom, Inc. to obtain and I authorize all current and prior employers or supervisors to release to Owen J. Folsom, Inc. all records and files related to my employment, including but not limited to all attendance and leave records, all disciplinary records, all driving records and all personnel files, regardless of whether such records or files are otherwise confidential under state or federal law. I further authorize any local, state or federal investigators or law enforcement agency to release to Owen J. Folsom, Inc. all records or investigatory information pertaining to me.

I hereby release Owen J. Folsom, Inc. from any and all claims or causes or action that I may now or hereafter have, including but not limited to claims based on privacy, confidentiality or defamation, as a result of its verification of any information contained herein or submitted herewith or as a result of its obtaining additional information relating to my prospective employment.

I further hereby release any current or previous employer or supervisor and any reference names herein from any and all claims or causes of action that I may now or hereafter have, including but not limited to claims based on privacy, confidentiality or defamation, as a result of its/his/her having provided, upon the request of Owen J. Folsom, Inc. truthful, factual information or any records or files as described above.

Signature _____

Date ____ / ____ / ____

For Office Use Only

Date application received ____ / ____ / ____

Do not interview or process further Schedule interview Decided by _____

Date contacted for interview ____ / ____ / ____ Contacted In person by phone By message on phone By mail

Interview scheduled for ____ / ____ / ____ at _____ A.M. / P.M. at _____

No show Interviewed by _____ Recommendation after interview Hire Don't hire

References checked by _____ Recommendation after reference check Hire Don't hire

Final Decision Hire Don't hire Conditional offer made Classification _____ Rate \$ _____

Applicant notified of drug screen date Applicant failed to appear for drug screen

Negative test Positive test

Applicant notified of drug screen result Applicant accepted offer Applicant declined offer

Applicant will start on _____